



## DAY CAMPER INFORMATION PACKET

Welcome to Camp Arrowhead! We look forward to a wonderful 2025 camp season. We hope that this packet will help prepare you and your camper(s) for a great time at Camp Arrowhead. Please read through the information provided in the packet and check out our webpage for additional information. Don't see your question answered here? Try visiting the [Frequently Asked Questions](#) section on our website.

### CAMP REGISTRATION CHECKLIST

Return all the following to the Registrar by May 30th:

- Tuition balance
- Completed FORMS in your camper's profile
  - Medical
  - Camper Friendship ( if applicable)
  - Personality Profile
  - T-shirt Size ( if you ordered a shirt)
- Upload a copy of the front and back of your camper's Health Insurance Card
- Check your camper's Camp Store account balance ( You may add funds at any time from home. )

### Camp Arrowhead Address and Contact Information:

35268 Homestead Way, Lewes, DE 19958  
Phone: 302-945-0610

### Tax ID #:

The tax-exempt ID number for Camp Arrowhead/Diocesan Council, Inc. of the Episcopal Diocese of Delaware, 913 Wilson Rd., Wilmington, DE 19803 is **510065734**.

## Camp Arrowhead Policies:

### Deposit:

- The \$200.00 deposit per session is NON-REFUNDABLE.

### Cancellations:

- Cancellations within 2 weeks of the session: No refund will be issued.
- Illness or Injury: If a cancellation is necessary due to illness or injury, a refund will be issued upon receipt of a written statement from a physician. The refund will be for all pre-paid fees, minus the \$200 non-refundable deposit.
- No refunds: No refunds will be given for illness, homesickness, dismissal, or voluntary withdrawal from camp after the session has started.

### Changing Sessions:

- Availability is uncertain. The desired session or camp spot may not be available.
- If you need to change the session your child is registered for, there will be a \$25 processing fee.

### Late Fees

- Payment Due Date: Camper balances are due by May 30th.
- Late Fee: A \$25 late fee will be applied to any account with an outstanding balance after May 30th, unless prior arrangements have been made with the camp.
- Cancellation: If the account balance remains unpaid after June 7th, the camper's registration will be canceled, and the spot will be offered to someone on the waiting list.

### Day Camp Drop-off and Pick-up

#### Drop-Off:

7:30 am on the first day of camp at the Chapel ( to the left of the camp office) You'll check in with staff. On the first day, your camper will get a brief wellness check from the camp nurse.

7:45 am on the remaining days of camp in front of the Dining Hall ( Large building with flagpole)

#### Pick-Up:

6:30 pm in front of the Dining Hall ( large building with flagpole)

## Absence from Day Camp

If your child will be unable to attend a day of their session, please call and inform the Assistant Director, Terry "Rubi" Warner at 302-945-0610 x 113. *There is no fee adjustment for missed days.*

## Temporary Leave & Early Departures

Camp Arrowhead discourages early pick-up because it can disrupt the camper's experience and the camp schedule. However, they understand that sometimes it's necessary. Here's a summary of their policy:

- Early Departure is Discouraged: Camp Arrowhead encourages scheduling activities around your camper's camp stay to avoid early pick-up.
- Pre-arrangement Required: If early pick-up is necessary, you must fill out an Early Departure Form beforehand. This helps staff prepare for your camper's departure.
- Limited Pick-up Times: Camp Arrowhead only offers specific times for drop-offs and pick-ups. 8:00am, 12:30pm and 5:30pm are the designated pick-up/drop-off times. You can find details on the Early Departure Form available on the camp website (<https://www.camparrowhead.net/faqs.html>) or from the registrar's office.
- No Refunds: There are no refunds for campers who leave early.

## Carpooling and Permission for others to pick up your child

If you would like to carpool with other families we simply need each family participating to fill out a Carpool Form. It provides us with written consent for your children to be picked and transported by one another. These forms are available from the Registrar, from our Assistant Director, at check-in or on our website (<https://www.camparrowhead.net/forms.html>). If you need someone else to pick up your camper, please inform your child and their counselor at drop off. If circumstances do not allow for you to tell your child in advance, please call our Assistant Director, Terry "Rubi" Warner at 302-945-0610 x113, and we will get the message to your camper.

## Camper Emergencies

If there is an emergency at camp concerning your child, you will be contacted by our Nurse, Director, or Assistant Director.

## Emergencies at Home

In case of emergency, call 302-945-0610 and listen to the prompts for the appropriate extension. We make every effort to monitor our phones and check messages frequently.

## Healthcare and Medical Information

**A copy of your camper's Health Insurance card (front and back) must be uploaded to the camper's profile.** It is important to provide the Camp Nurse with any changes in your contact information while your child is at camp. Camp is in a relationship with a local physician and Beebe Healthcare is ten

miles from camp. For more information, visit our Summer Camp Health and Wellness page at <https://www.camparrowhead.net/health--wellness.html>

Camper parents/guardians are required to see the Infirmary Staff at check-in for a brief health screening.

If your camper is taking medication and/or is required to follow a specific health care procedure please speak with our Nurse.

- o Prescription and non-prescription medications must be in their original containers
- o Prescription medications may only be dispensed as described on the bottle

### **Special Diets and Food Allergies**

The information you share during online registration will inform our Food Service Staff of food allergies and special diets. If you have any questions or concerns, please contact our Food Service Director at 302-945-0610 x106 .

Our kitchen staff are prepared to help your camper understand which foods contain or may have been processed in the same place as their food allergen(s).

Counseling Staff can ask for and make accommodations when cooking out.

Ultimately, we encourage you to consult with your doctor when deciding if Camp Arrowhead is the best fit for your child.

How we can accommodate the following:

- Peanut and tree nut allergies: **We serve peanut butter and use peanut products at camp.** Our kitchen staff can also offer your camper the use of gloves, paper plates, and single use utensils as an added prevention.
- Lactose/milk allergies: We have lactose free, soy, and almond products available.
- Vegetarian/vegan diets: Camp Arrowhead offers vegetarian options at each meal. At breakfast we have cereal, bagels, toast, yogurt and fruit available. There is a salad bar daily at lunch and dinner.
- Gluten Free: We **do** provide limited gluten free foods. We also can warm or microwave gluten free foods provided by you for your camper. It is best to speak to our Food Service Director for suggestions on what to provide.

### **The Camp Store**

The “Carmine Corners” Camp Store is full of snacks, beverages, ice cream, stamps, and a variety of Camp Arrowhead swag and souvenirs. All campers are required to have an account at the camp store. \*\*\*New this year: You may add funds to your camper’s account at any time by logging into the camper’s account. You can also check [Your Camper’s Account](#) to see the balance. Scroll down to “Camp Store” to view your camper’s balance . \*\*\* Homestead and Taste of Campers have the options to visit the store daily at Free Time. Pioneer and Pathfinder campers will visit the store daily and have the option to shop at Siesta. They also have the opportunity to return at Free Time. \$45.00 is suggested for a One Week Session.

### **Behavior Policy**

Camp Arrowhead will treat all campers with dignity and respect. Camp counselors, supervisors, and management will also work diligently with campers and parents to avoid and deal with conflicts at camp. However, there are some offenses that may warrant dismissal from camp. These offenses include:

- The use or possession of cigarettes, e-cigarettes, alcohol, or drugs.
- Fighting, bullying, or continual verbal assaults directed at campers or staff.
- Blatant disregard for the authority of the camp staff and policies such as the continual use of profanity, stealing, running, or vandalism, which can be punishable by financial compensation.
- Actions or behaviors that affect physical or emotional welfare of the other campers.

In the event that your child is guilty of any of these offenses, the Director or Assistant Director will contact you and you will be asked to come immediately to camp to pick up your child. Your cooperation will be most appreciated. If your child is sent home due to disciplinary problems there will be no refund of camp tuition and they will be unable to return to camp for that summer. However, they will be welcomed back the following summer providing they agree to abide by our behavior policy.

Questions or comments concerning this policy may be directed to Teri Valente, Camp Director at [tvalente@camparrowhead.net](mailto:tvalente@camparrowhead.net) or at 302-945-0610 x 105

## **DIRECTIONS TO CAMP ARROWHEAD**

**Our GPS Location:** 35268 Homestead Way, Lewes, DE 19958

**From the North:** Follow Rt. 1 South from Wilmington to the beach area. Turn right onto Rt. 24 West at the McDonalds Restaurant. Go about 3 miles and cross over the Eugene Bookhammer Bridge. Take the next left onto Camp Arrowhead Road (Rt. 279). Camp Arrowhead entrance will be 4 miles on the left.

**From the West:** Cross the Bay Bridge. Follow Rt. 50 East to Rt. 404 East. Turn left onto Rt. 404 and continue to Rt. 16 East. Proceed on Rt. 16 to Rt. 1 South. Continue to Camp using the directions FROM THE NORTH as listed above.

**From the South:** Take Rt. 113 North to Millsboro. Turn right on Rt. 24 East and travel approximately 9 miles. Turn right at the traffic light onto Angola Road (Rt. 277). Proceed to the stop sign and turn right onto Camp Arrowhead Road. Camp Arrowhead entrance is approximately 2 miles on the left.

## **FOR YOUR INFORMATION**

You can support camp by contributing to the United Way. Camp Arrowhead is a United Way recipient: Delaware #9082 and Southeastern Pennsylvania #7978.



## SUGGESTED PACKING LIST

Each day camper needs to bring a backpack or other carry-able and closeable bag each day with the following items:

**Please label all of their items, including the bag! Camp Arrowhead is not responsible for lost or stolen articles.**

- |                          |                          |                                  |                          |                          |   |
|--------------------------|--------------------------|----------------------------------|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Backpack or book bag             | <input type="checkbox"/> | <input type="checkbox"/> | Poncho or Raincoat                        |
| <input type="checkbox"/> | <input type="checkbox"/> | Reusable water bottle*           | <input type="checkbox"/> | <input type="checkbox"/> | Plastic bag for dirty/wet items           |
| <input type="checkbox"/> | <input type="checkbox"/> | Sunscreen*                       | <input type="checkbox"/> | <input type="checkbox"/> | Hat or Bandana                            |
| <input type="checkbox"/> | <input type="checkbox"/> | Insect repellent**               | <input type="checkbox"/> | <input type="checkbox"/> | Sunglasses ( <i>optional</i> )            |
| <input type="checkbox"/> | <input type="checkbox"/> | Bathing suit                     | <input type="checkbox"/> | <input type="checkbox"/> | Camera/film/batteries ( <i>optional</i> ) |
| <input type="checkbox"/> | <input type="checkbox"/> | Beach towel                      | <input type="checkbox"/> | <input type="checkbox"/> | Water shoes or old shoes that             |
| <input type="checkbox"/> | <input type="checkbox"/> | Change of clothes                |                          |                          | can get wet or muddy at bay activities    |
| <input type="checkbox"/> | <input type="checkbox"/> | <b>White t-shirt for tie-dye</b> |                          |                          |   |

*\*Please discuss with your camper the importance of drinking water, applying sunscreen and using insect repellent each morning and periodically throughout the day.*

*\*\*Tick bites are a common occurrence in the state of Delaware and unfortunately impact Camp Arrowhead. Be sure to check your camper upon returning home.*

### **PLEASE DO NOT BRING**

**Weapons, open toed shoes, radios, MP3 players, cell phones, smart watches, e-readers, or electronic gaming devices. If your child does bring one of these items - staff will collect them for safekeeping and return them to you at evening pick up. *Possession of these items may result in dismissal from camp.***