



CAMP ARROWHEAD - DAY CAMPER INFORMATION PACKET



The following packet contains an information letter and a packing list. Be sure to visit the FAQ'S page at www.camparrowhead.net for more information about sending your camper to Arrowhead.

Day Camper Arrival and Departure Schedule		
	Arrival	Departure – Pick Up Time
Day Camp A, June 24 – June 28	7:45 daily, Dining Hall	6:30 daily, Dining Hall
Day Camp B, July 1 – July 5	7:45 daily, Dining Hall	6:30 daily, Dining Hall
Day Camp C, July 8 – July 11	7:45 daily, Dining Hall	6:30 daily, Dining Hall
Day Camp D, July 15 – July 19	7:45 daily, Dining Hall	6:30 daily, Dining Hall
Day Camp E, July 22 – July 25	7:45 daily, Dining Hall	6:30 daily, Dining Hall
Day Camp F, July 29 – Aug. 2	7:45 daily, Dining Hall	6:30 daily, Dining Hall
Day Camp G, Aug. 5 – Aug 9	7:45 daily, Dining Hall	6:30 daily, Dining Hall

SCHEDULE

First Day Check-In is at 7:30 in the Camp Chapel

Arrival time: 7:45 A.M. at the Dining Hall benches

Departure time: 6:30 P.M. at the Dining Hall benches

Breakfast is served at 8:00 AM, so please plan to arrive on time each morning.

On the first day of your Day Camp session you and your camper will be **required** to check-in with the registrar and nurse. Check-in is located in the camp chapel. Drop off and pick up for the following days of Day Camp will take place at the benches at the end of the dining hall. For the safety of all our campers and staff please drive slowly as you enter and exit camp each day.

DEPARTURE SECURITY RULES: Departure will take place at the benches **outside** of our dining hall. If you should arrive early for your camper please remain **outside** until your camper has been dismissed from the dinner meal. Security is a concern and we request that parents do not enter the dining hall during meal time. Earlier pickup times must be prearranged. Please

reference Leaving Camp Prior to Scheduled Time regarding earlier pick up arrangements.

LEAVING CAMP PRIOR TO SCHEDULED TIME: Leaving camp early can disrupt and interfere with your campers' stay as well as that of other campers who are assigned to their group. It also takes our staff away from assigned activities while they wait with the camper to be picked up. We encourage you to schedule other activities around their time at camp so that they may remain at camp for their entire day. Should it be necessary, forms are available on our website, from the registrar or at check in for late arrival, temporary leave, and early departure. See Departure below regarding non parental or guardian pickup. There are No refunds for abbreviated attendance.

DEPARTURE: Written permission is required if someone other than a parent or guardian is picking up your camper. For security purposes we have a form that must be completed by the parent or guardian prior to the campers leaving camp with someone other than you, the parent or guardian. We strongly request that you not compromise these rules. The Registrar or Assistant Director can assist you with obtaining a form.

CANCELLATIONS: **Cancellations** must be made in writing to the camp registrar. Refunds, minus a \$100.00 registration deposit, will be made to those cancellations received 2 weeks prior to the start of your selected camping session. No refunds will be made after this time without a doctor's note. **Late payments on camp sessions past due one week will be cancelled and be made available to our Waiting List.**

LATE FEE: Camper balances are due by May 30th. A 25.00 late fee will be applied to all accounts after May 30th.

SESSION CHANGES: A 25.00 processing fee will be charged to camper balances when changing sessions.

ABSENCE If for any reason your child will be unable to attend a day of their day camp session, call the Assistant Director @ 302-945-0610 x 4. There is no fee adjustment for missed days

EMERGENCIES AT HOME In case of emergency, contact camp at 302-945-0610; if a message is required leave message in the Director's voicemail. While we make every effort to monitor our phone, please be patient if you must leave a message. Your call will be returned as soon as possible.

CAMPER EMERGENCIES You will be contacted by our Nurse, Director, or Assistant Director

HEALTH INSURANCE CARD: **Please note: A copy of your camper's Health Insurance card (front and back) must be provided.**

HEALTH CARE AND MEDICATION PROCEDURES: Camper parents/guardians are required to see the Infirmary Supervisor at check- in **if** their camper is taking medication and/or

is required to follow a specific health care procedure or diet. Prescription and non-prescription medications must be in original containers and include written procedures for administering medications and prescribed health care. It is important to provide the Infirmary Supervisor with any changes in telephone numbers or addresses where you may be reached while your child is at camp. At check-in a short form updating the camper's health history will be required. A physician is available to the camp and Beebe Healthcare is ten miles from camp. Visit Summer Camp/Health and Wellness link at www.camparrowhead.net for more useful information from our camp nurse.

SPECIAL DIETS/FOOD ALLERGIES: A kitchen Allergy Form must be submitted along with your camper's application if your child has an allergy which requires a special diet.

Any questions please email our Food Service Manager, Jim Feaster at jfeaster@camparrowhead.net or 302-945-0610 x6

We encourage you to consult with your doctor when deciding if Camp Arrowhead is the best fit for your child.

How we can accommodate the following:

- **Peanut and tree nut allergies:** While your child is at camp we can provide your camper with the knowledge of what foods contain these ingredients. Our kitchen staff can also offer the peanut allergic camper the use of paper goods as an added prevention. **We do serve peanut butter and use peanut products at camp.**
- **Lactose/milk allergies:** Our kitchen has a lactose free product available to campers who are lactose intolerant and a soy product for campers with a milk allergy.
- **Vegetarian/vegan diets:** Camp Arrowhead offers vegetarian options at each meal.
- **Gluten Free:** We **do** provide limited gluten free foods. We also can warm/microwave gluten free foods provided by you for your camper. It is best to speak to our Food Service Manager for the best advice on what to provide.

Day camp group assignments are based on age, grade level, friendship requests, and number in attendance.

CAMP STORE ACCOUNT: Camp Store visits are optional but most campers enjoy participating. Campers are allowed to visit the camp store to purchase limited amounts of snacks, sodas, ice cream, and various souvenirs. \$15 is the recommended amount for Day Campers. If they would like to make a larger purchase later in the week, send additional funds and our storekeeper will be glad to assist them. We discourage campers from carrying cash. If your camper is due a refund, it will be refunded on the final day of day camp.

CAMP CHECKLIST

Return all the following to the registrar by May 30th

- Tuition balance**
- Copy of Health Ins. – front and back.**
- Special dietary concerns and instructions if necessary to Food Service Manager, Jim Feaster (Kitchen Allergy Form)**

Mail all forms and fees by May 30th to

Nancy Lafontaine, c/o Camp Arrowhead, 35268 Homestead Way, Lewes, DE 19958

REGISTRATION QUESTIONS

Direct all registration questions to our registrar, Nancy Lafontaine at nlafontaine@camparrowhead.net or 302-645-5348

BEHAVIOR POLICY:

Camp Arrowhead will treat all campers with dignity and respect. Camp counselors, supervisors, and management will also work diligently with campers and parents to avoid and deal with conflicts at camp. However, there are some offenses that may warrant dismissal from camp. These offenses include:

- 1.** The use or possession of cigarettes, alcohol, or drugs.
- 2.** Fighting, bullying, or continual verbal assaults directed at campers or staff.
- 3.** Blatant disregard for the authority of the camp staff and policies such as the continual use of profanity, stealing, and vandalism, which can be punishable by financial compensation.
- 4.** Actions or behaviors that affect physical or emotional welfare of the other campers.

In the event that your child is guilty of any of these offenses, the director will contact you and you will be asked to come immediately to camp to pick up your child. Your cooperation will be most appreciated.

If your child is sent home due to disciplinary problems there will be no refund of camp tuition and they will be unable to return to camp for that summer. However, they will be welcomed back the following summer providing they agree to abide by our behavior policy.

Questions or comments concerning this policy may be directed to Teri Valente, Camp Director@ 302-945-0610 x 5

DIRECTIONS TO CAMP ARROWHEAD

From the North: Follow Rt. 1 South from Wilmington to the beach area. Turn right onto Rt. 24 West at the McDonalds Restaurant. Go about 3 miles and cross over the Eugene Bookhammer Bridge. Take the next left onto Camp Arrowhead Road (Rt. 279). Camp Arrowhead entrance will be 4 miles on the left.

From the West: Cross the Bay Bridge. Follow Rt. 50 East to Rt. 404 East. Turn left onto Rt. 404 and continue to Rt. 16 East. Proceed on Rt. 16 to Rt. 1 South. Continue to Camp using the directions FROM THE NORTH as listed above.

From the South: Take Rt. 113 North to Millsboro. Turn right on Rt. 24 East and travel approximately 9 miles. Turn right at the traffic light onto Angola Road (Rt. 277). Proceed to the stop sign and turn right onto Camp Arrowhead Road. Camp Arrowhead entrance is approximately 2 miles on the left.

GPS Location: 35268 Homestead Way, Lewes, DE 19958

FOR YOUR INFORMATION

The tax-exempt ID number for Camp Arrowhead/Diocesan Council, Inc. of the Episcopal Diocese of Delaware, 913 Wilson Rd., Wilmington, DE 19803 is **510065734**.

You can support camp by contributing to the United Way.

Camp Arrowhead is a United Way recipient: Delaware #9082 and Southeastern Pennsylvania #7978.

FAQ's at www.camparrowhead.net

WHAT TO BRING TO CAMP:

Each camper needs to bring a small backpack or carry all each day with the following items. Label all items including the carry bag!! You can visit Best Name Tape Company at www.bestnametape.com to order labels online.

Parents, please encourage your camper to apply sunscreen and insect repellent each morning and periodically during the day. Tick bites are a common occurrence in the state of Delaware that unfortunately impacts Camp Arrowhead. Be sure to check your camper upon returning home

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| <input type="checkbox"/> Bathing suit | <input type="checkbox"/> Pair of old jeans | <input type="checkbox"/> Sunglasses & Hat |
| <input type="checkbox"/> Beach towels | <input type="checkbox"/> Water shoes or old shoes that
can get wet and muddy | <input type="checkbox"/> Plastic bag for dirty/wet
clothing |
| <input type="checkbox"/> Reusable water bottle | <input type="checkbox"/> Insect repellent | <input type="checkbox"/> Camera/film (<i>optional</i>) |
| <input type="checkbox"/> Backpack or book bag | <input type="checkbox"/> Sunscreen | <input type="checkbox"/> White t-shirt for tie-dye project |
| <input type="checkbox"/> Change of clothes | | |

PLEASE DO NOT BRING: Weapons, sandals, knives, radios,* **cell phones**, pagers, electronic equipment. If your child does bring one of these items - staff will collect them for safe keeping and return them to you at evening pick up.

