

Camp Arrowhead Day Camp Program

Your registration packet includes; **Information sheet, Health form, Camper Profile and Clothing label form.**
Please utilize enclosed check list to complete registration process.

Thank you for registering for Camp Arrowhead Day Camp! A. B. C. D. E. F.

Day camp group assignments are based on age, grade level, friendship requests, and number in attendance.

CAMPER NAME- _____

DATES- _____

SCHEDULE- Arrival time: 7:45 A.M. Location: Camp Chapel

Departure time: 6:30 P.M. Location: Dining Hall

Breakfast is served at 8:00 AM, so please plan to arrive on time each morning.

On the first day of your day camp session you and your camper will be **required** to check-in with the Registrar and Nurse. Check-in is located in the camp chapel. ***Your check-in can be done quickly if you have completed and returned your camper/family profile and health form by MAY 15th.*** **The need to turn in camper information at check in will require more time.** Drop off and pick up for the following days of day camp will take place at the benches at the end of the dining hall. For the safety of all our campers and staff please drive slowly as you enter and exit camp each day.

DEPARTURE SECURITY RULES- Departure will take place at the benches **outside** of our dining hall. If you should arrive early for your camper please remain **outside** until your camper has been dismissed from the dinner meal. Security is a concern and we request that parents do not enter the dining hall during meal time. Earlier pickup times must be prearranged. Please reference Leaving Camp Prior to Scheduled Time regarding earlier pick up arrangements.

LEAVING CAMP PRIOR TO SCHEDULED TIME- Leaving camp early can disrupt and interfere with your campers' stay as well as that of other campers who are assigned to their group. It also takes our staff away from assigned activities while they wait with the camper to be picked up. We encourage you to schedule other activities around their time at camp so that they may remain at camp for their entire day. Should it be necessary, forms are available from the Registrar or at check in for late arrival, temporary leave, and early departure. See Departure below regarding non parental or guardian pickup.

DEPARTURE- Written permission is required if someone other than parent or guardian is picking up your camper. For security purposes we have a form that must be completed by the parent or guardian prior to the campers leaving camp with someone other than you the parent or guardian. We strongly request that you not compromise these rules. The Registrar or Assistant Director can assist you with obtaining a form.

HEALTH FORM- No child may come to Camp Arrowhead without a properly completed and signed health form. All campers are required to have written verification from licensed medical personnel that the camper has had a health examination within the past 24 months. Parents or guardians must also provide a current health history of their camper. The parent or guardian will be required to update camper health history during the check-in process. All medications must be in their original containers. No exceptions! Copies (front and back) of health insurance and prescription cards are required.

HEALTH CARE AND MEDICATION PROCEDURES- Camper parents/guardians are required to see the Infirmary Supervisor at check-in if their camper is taking medication and or are required to follow a specific health care procedure or diet. Prescription and non-prescription medications must be in original containers and include written procedure for administering said medications and prescribed health care.

It is important to provide the Infirmary Supervisor with any changes in telephone numbers or addresses where you may be reached while your child is at camp. On check-in day all parents/guardians will be required to complete a short form to update their camper's health history. A physician is available to the camp and Beebe Medical Center is ten miles from camp.

DIETARY REQUESTS: Separate written notification is required at least 2 weeks prior to camping session by email or using registration address. Our kitchen has a lactose free product available to campers who are lactose intolerant and a soy product for campers with a milk allergy but we do require a request. **Note: We do serve peanut butter and use peanut products at camp.**

CAMPER PROFILE- The enclosed Day Camper Profile information sheet is designed to provide the counselors with facts relating to your camper as an individual. We have found this to be a valuable tool for a good camper/counselor relationship. All information will be kept confidential. This form also contains your camper's group mate preference (day campers) and must be completed and signed by a parent/guardian and returned by **MAY 15th**.

CAMP STORE-

Camp store visit is optional but most campers enjoy participating. Campers are allowed to visit the camp store to purchase limited amounts of snacks, sodas, ice cream, and various souvenirs. \$10 is the recommended amount for Day Campers. If they would like to make a larger purchase later in the week, send additional funds and our storekeeper will be glad assist them. We discourage campers from carrying cash. If your camper is due a refund, it will be refunded on the final day of day camp.

CANCELLATIONS- Cancellations must be made in writing to the camp Registrar. Refunds, minus a \$100.00 registration fee, will be made to those cancellations received 3 weeks prior to the start of your selected camping session. No refunds will be made after this time.

ABSENCE- If for any reason your child will be unable to attend a day of their day camp session, call the Assistant Director @ 302-945-0610 x 1.

There is no fee adjustment for missed days.

WHAT TO BRING- Each camper needs to bring a small backpack or carry all each day with the following items. Label all items including the carry bag!!

- Bathing suit
- Beach towel
- Reusable water bottle
- Change of clothes
- Pair of old jeans
- Shoes for wading/bay
- Insect repellent
- Sunscreen
- Personal items such as hats, sunglasses, cameras
- Flip-flops (shower use only)

**Parents, please encourage your camper to apply sunscreen and insect repellent each morning and periodically during the day.

DO NOT BRING!!

- ❖ Sandals
- ❖ Electronic games
- ❖ CD players/radios/TV/cassette players
- ❖ Cell phones/pagers/computers

CHECK LIST- The following requirements are due by **MAY 15th**.

- Funds for camp store (unless not participating)
- Signed Camper Profile
- Signed Health Form (parent and physician)
- Front and back copy of insurance and pharmacy cards, if applicable
- Any special instructions

SEND TO- Debbie Simms/ Camp Arrowhead Registrar
P.O. Box 625
Lewes, DE 19958

QUESTIONS- Contact Registrar at 302-645-5348 or email debbiesimms@camparrowhead.net

DIRECTIONS-

From the North: Follow Rt. 1 South from Wilmington to the Beach area. Turn right onto Rt. 24 West at the McDonalds Restaurant. Go about 3 miles and cross over the Eugene Bookhammer Bridge. Take the next left onto Rt. 279 (Camp Arrowhead Road). Camp Arrowhead entrance will be 4 miles on the left.

From the West: Cross the Bay Bridge. Follow Rt. 50 East to Rt. 404 East. Turn left onto Rt. 404 and continue to Rt. 16 East. Proceed on Rt. 16 to Rt. 1 South. Continue to Camp using the directions FROM THE NORTH as listed above.

From the South: Take Rt. 113 North to Millsboro. Turn right on Rt. 24 East and travel approximately 9 miles. Turn right at the traffic light onto Rt. 277 (Angola Road) Proceed to the stop sign and turn right onto Camp Arrowhead Road. Camp Arrowhead entrance is approximately 2 miles on the left.

FYI- The tax-exempt ID number for Camp Arrowhead/Diocesan Council, Inc. of the Episcopal Diocese of Delaware, 2020 N. Tatnall Street, Wilmington, DE 19802 is 510065734.

Camp Arrowhead is a United Way Recipient: Delaware #9082 and Southeastern Pennsylvania #7978

EMERGENCIES - In case of emergency, contact camp at 302-945-0610; if a message is required leave message in Assistant Director voice mailbox. While we make every effort to monitor our phone, please be patient if you must leave a message. Your call will be returned as soon as possible.

CAMPER EMERGENCIES – You will be contacted by our Nurse, Director, or Assistant Director if there is an emergency concerning your camper.

BEHAVIOR POLICY-Camp Arrowhead will treat all campers with dignity and respect. Camp counselors, supervisors, and management will also work diligently with campers and parents to avoid and deal with conflicts at camp. However, there are some offenses that may warrant dismissal from camp. These offenses include:

1. The use or possession of cigarettes, alcohol, or drugs.
2. Fighting, bullying, or continual verbal assaults directed at campers or staff.
3. Blatant disregard for the authority of the camp staff and policies. For example, the continual use of profanity, stealing, and vandalism, which can be punishable by financial compensation.
4. Actions or behaviors that affect physical or emotional welfare of the other campers.

In the event that your child is guilty of any of these offenses, the Director will contact you and you will be asked to come immediately to camp to pick up your child. Your cooperation will be most appreciated.

If your child is sent home due to disciplinary problems there will be no refund of camp tuition and they will be unable to return to camp for that summer. However, they will be welcomed back the following summer providing they agree to abide by our behavior policy.

HOMESICKNESS POLICY - Most often homesick children are fine after a day or two. If the counselor feels the child is still homesick by the second day, the unit supervisor is alerted. At this point all senior staff members and specialists are notified and asked to help in making the child feel more at home. If progress is not made, the parent is contacted and consulted as to a pertinent course of action. Please note the following:

- ✓ We do our best to work through homesickness, however, there are times when a child's homesick behavior adversely affects the group as a whole and must be sent home. We offer no refunds for homesickness.
- ✓ Children are not allowed nor are they promised to use the telephone. We do promise to make a call for the child if it is warranted.
- ✓ There are times when a child writes a "take me home" letter the first day of camp and by the time the parent receives it, the child is fine. If this happens, we suggest you call the Assistant Director, @ 302-945-0610, and explain the situation. We will be happy to speak with the child and report back to you.
- ✓ If you suspect your child may become homesick, spend a few minutes with the counselor and discuss possible intervention or include a note on your Camper/Family Profile.
- ✓ Be sure to alert the counselor if the child has had a family difficulty, personal loss or similar concern prior to coming to Camp Arrowhead.
- ✓ Make sure the child *wants* to come to Camp Arrowhead and help prepare the future camper by reviewing all literature and brochures! If time allows plan to attend the open house. A camp visit and tour can be made *prior* to your child's session. This may help your child enjoy the camp experience more.
- ✓ It is not Camp Arrowhead's policy to refund tuition due to homesickness.

Questions or comments concerning these policies may be directed to Walt Lafontaine, the Camp Arrowhead Camp Director @ (856-863-1043) prior to June 18, or 302-945-0610 after June 18 or Debbie Simms, the Camp Arrowhead Registrar @ 302-645-5348.